Brilliant Dental Assisting School

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School Catalog

Catalog Volume 1

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Approved and Regulated by the Texas Workforce Commission, Austin Texas

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HISTORY

Rohini Agarwal is general dentist with 11 years of experience practicing in Dallas, TX. She is a graduate of Boston University School of Dental Medicine . She has experience in all aspects of dentistry including orthodontics, endodontics and Implant Surgeries. She spends a lot of time in learning and adopting new trends and skills in dentistry.

After working with many Dental Assistants over the last 11 years, she has become aware of the amount of time and money that Dental Assisting students are spending for their education. She decided to open a Dental Assisting school teaching the better method of learning with hands on training. Brilliant Dental Assisting School was opened in August 2025 and is regulated by The Texas Workforce Commission, Austin Texas.

APPROVALS

Approved and Regulated by the Texas Workforce Commission, Austin Texas

DESCRIPTION OF AVAILABLE SPACE, FACILITIES AND EQUIPMENT

Classes and hands on training, lecture and lab will be held at the Dental Office of Smilecloud Family Dental, located at 2750 W. Northwest Hwy, Suite #210, Dallas, Texas 75220. The lecture portion of class will be held in a room of the dental office, lab portion of class will be held in the 1 operatory's of the dental office. Use of the dental office equipment such as x-ray machines, dental chairs, sterilizers, and lab are subleased to Brilliant Dental Assisting School. Externship of 80 hours will take place in other Dental Offices located in the Dallas area.

LISTING OF KEY STAFF AND FACULTY

See Supplemental Page to Catalog (A)

FEES, TUITIONS AND/OR SPECIAL CHARGES

Tuition	$3000
Enrollment Fee	$100.00 (due along with enrollment agreement)
Total Cost	$3000

Tuition includes: Loaner Textbook, (1) set of dental scrubs, workbook, CPR training and completion card, Visual training aids, lab supplies, classroom supplies, infection control supplies, and teeth whitening supplies.

Tuition does not include: Hepatitis B vaccination series, fees to take TSBDE certification examination for Radiology, Infection Control, Jurisprudence or Nitrous Oxide monitoring

Methods of Payment for Tuition: Credit Card, Debit Card, Check, Cash

Payment Options:

$3000 when paying tuition in full 1 week before selected course start date. No Interest Charged.

$ 300 per week, starting 1 week before selected course start date and every week thereafter before the start of the class for that week for a total of 11 payments with no interest charged. $3300 total

SCHOOL CALENDAR

HOLIDAYS TO BE OBSERVED

Labor Day	Monday	September 1st, 2025
Thanksgiving Day	Thursday	November 27th, 2025
Christmas Day	Thursday	December 25th, 2025
New Year's Day	Thursday	January 1st, 2026
Birthday of Martin Luther King, Jr.	Monday	January 19th, 2026
Washington's Birthday	Monday	February 16th, 2026
Memorial Day	Monday	May 25th, 2026
Juneteenth Independence Day	Friday	June 19th, 2026
Independence Day	Friday	July 3rd, 2026
Labor Day (46 days)	Monday	September 7th, 2026
Columbus Day	Monday	October 12th, 2026
Veterans Day	Wednesday	November 11th, 2026
Thanksgiving Day	Thursday	November 26th, 2026
Christmas Day	Friday	December 25th, 2026

ENROLLMENT PERIODS:

Ongoing as long as class has not yet started. You will be enrolled in the next, upcoming class

BEGINNING AND ENDING DATES OF TERMS (2025)

Sunday Class Nov 16 2025 to Jan 18, 2025
Friday Class
Evening Class (Monday & Wednesday 5 to 9)

SCHEDULED VACATION PERIODS:

None for 2025

SCHOOL HOURS OF OPERATION

Saturday 8am -5pm in Class
Or
Sunday 8am-5pm in Class

SCHOOL OFFICE HOURS OF OPERATION

Monday – Friday 9am-5pm

DEFINITIVE CLASS SCHEDULE

Classes will be offered on saturday (8am to 5pm)or Sunday (8am to 5pm)

Saturday and Sunday classes will meet one day a week for 8 hours.(4 hours of lecture and 4 hours of hands on lab for 12 weeks). Breaks for Day Classes- a 15 minute break in the morning at 9:55 a.m. until 10:10 and a 15 minute break in the afternoon at 2:55p.m. until 3:10 p.m. Lunch: 1 hour break from 12:00 to 1:00.

By the end of the 10th week the 80 hours externship can begin at Dental Offices in the Dallas area. If a student needs to go beyond the 12 weeks for externship to be completed, the completion certificate will be withheld until externship hours are completed.

ADMISSION/ENROLLMENT POLICIES

Students applying for this course are required to:

a. interview with a representative or director of the school
b. take a tour of the school and equipment
c. present proof of high school diploma or GED
d. be at least 17 years of age (applicants under age 18 require written permission from a parent or legal guardian in order to enroll.

The Dental Assisting Course will prepare the student for an entry level position as a Dental Assistant in a dental office or dental clinic. The student will learn proper set up for specific treatments and how to assist the dentist, take X-rays, and sterilize instruments and how to respond to emergencies in the dental office, take blood pressure, and prep rooms for the next procedure. This course teaches future Dental Assistants in an actual dental office and offers hands on training with dentists during their externship in dental offices. The school assists the students in preparing their resumes for future employment as well as job placement assistance.

The student will receive a Certificate of Completion in Expanded Functions and Radiography upon finishing the course and CPR training for dental professionals.

Course Outline

Subject #	Subject Title	Course Time Hours Lec/Lab/Ext/Total
DA 101	Sterilization Techniques	02/02/00/04
DA 102	Radiography	02/04/00/06
DA 103	Dental Assisting Skills	03/05/00/08
DA 104	Oral Anatomy	02/02/00/04
DA 105	Disease Transmission & Infection Control	02/3.5/00/5.5
DA 106	Computer Skills & Charting	02/02/00/04
DA 107	Dental Disease Prevention	03/02/00/05
DA 108	Impression Materials	04/04/00/08
DA 109	Temporary Crowns	02/03/00/05
DA 110	Bleaching Trays	01/02/00/03
DA 111	Medical Emergencies	04/04/00/08
DA 112	OSHA Standards	04/02/00/06
DA 113	Texas State Laws	04/00/00/04
DA 114	Dental Materials	03/03/00/06
DA 115	Root Canals	02/02/00/04
DA 116	Fillings	03/02/00/05
DA 117	The Emergency Visit	02/03/00/05
DA 118	Resume Building & Job Interviewing	03/00/00/03
DA 119	Oral Surgery	01/1.5/00/2.5
DA 120	Dental Assisting Externship	00/00/80/80
		49/47/80/176

*The time required to complete this course is 12 weeks for both day and evening classes. The Externship of 80 Clock hours can begin after the 10th week of class and must be completed before the Certificate of Completion will be awarded.

Subject Descriptions
(Lec/Lab/EXT/Total)

DA 101 Sterilization Techniques: The students will learn how to prepare a room between patient's as well as sterilize instruments after a procedure. They will learn how to disinfect equipment, which items are to be discarded and how to properly run the Autoclave for sterilizing instruments. (02/02/00/04) Prerequisites: Admission to the program

DA 102 Radiography: The student will learn how to take a legible X-ray for the dentist to diagnose decay. A dummy head "Dexter" is provided for practice. Students will learn how X-ray machines work, how to use digital sensors to take X-rays, how to properly protect the patient and themselves from exposure of radiation.(02/04/00/06) Prerequisites: DA 101

DA 103 Dental Assisting Skills: The student will learn how to assist the dentist during dental procedures. They will learn how to properly use HVE and suction, rinse and dry the tooth being worked on, properly passing instruments and what is expected of them as a Dental Assistant. (03/05/00/08) Prerequisites: DA 102

DA 104 Oral Anatomy: Students will learn what is normal and abnormal in the human oral cavity, features of the normal oral cavity including how many teeth, their features, including salivary glands, tongue, cheeks, and other features. The class will also learn about irregularities in the oral cavity.(02/02/00/04) Prerequisites: DA 103

DA 105 Disease Transmission and Infection Control: The student will learn how disease is passed from one person to another and ways to prevent passing germs from patient to patient and how to protect themselves from acquiring contagious diseases in the dental office. (02/3.5/00/5.5) Prerequisites: DA 104

DA106 Computer Skills and Charting: Almost all dental offices use computers for charting and note taking. The students will learn about the most common software dental offices use. They will learn the basics of the two most common software used, Dentrix and Opendental. (02/02/00/04) Prerequisites: DA 105

DA 107 Dental Disease Prevention: The student will learn proper ways to brush and floss, how to prevent periodontal disease. They will learn how diet affects dental health. (03/02/00/05) Prerequisites: DA 104

DA 108 Impression Materials: The student will learn how to take several different types of impressions. These include impressions for bleaching trays, crowns, temporary crowns and bridges, and permanent crowns and bridges. (04/04/00/08) Prerequisites: DA 107

DA 109 Temporary Crowns: The student will learn to make temporary crowns to continue working with the patient independently once the dentist has completed prepping the tooth for a crown. They will learn how to make a crown from impressions. They will also learn how to make a temporary bridge. (02/03/00/05) Prerequisites: DA 108

DA 110 Bleaching Trays: The student will learn proper selection for choosing the correct impression trays for bleaching tray impressions. They will also learn how to pour up a model for a bleaching tray, and how to make the actual tray, how to fit the tray to the patient and how to adjust the tray to allow for a better fit. (01/02/00/03) Prerequisites: DA 108

DA 111 Medical Emergencies: The student will learn what to do in the event of some of the most common medical emergencies and how to handle them. Some of these include fainting, seizures, diabetic insulin shock, obstructed airway and stroke. Students will also learn CPR by a qualified instructor and receive their CPR Certification as required by The Texas State Board of Dental Examiners. (04/04/00/08) Prerequisites: Admission to the program

DA 112 OSHA Standards: The student will learn about OSHA, and how to protect themselves on the job, the roles and responsibilities of the CDC, medical waste management and personal protective equipment. (04/02/00/06) Prerequisites: Admission to the program

DA 113 Texas State Laws: The student will learn the laws in Texas as it pertains to Dental Assistants. (04/00/00/04) Prerequisites: Admission to the program

DA 114: Dental Materials: The students will learn about the many different materials used in the dental office such as cements, different types of impression materials, and materials for crowns and bridges, bonding agents, composite materials, Sealants and etchants. (03/03/00/06) Prerequisites: DA 103

DA 115 Root Canals: The student will learn how to assist during a root canal procedure, the set up for the procedure, how to take an X-ray on a tooth having a root canal. (02/02/00/04) Prerequisites: DA 114

DA 116 Fillings: The student will learn the procedure and set up for doing composite and Amalgam fillings. They will learn which instruments are needed and the order in which they are used. (03/02/00/05) Prerequisites: DA 114

DA 117 The Emergency Visit: The student will learn what constitutes an emergency visit in the dental office, how frequently they occur and what procedures are first done once the patient arrives. (02/03/00/05) Prerequisites: DA 113

DA 118 Resume Building and The Job Interviewing: Students will learn how to put together a professional resume, how to dress on Interviews, questions to expect, and also what to expect on a working interview. (03/00/00/03) Prerequisites: DA 101, DA 102, DA 103, DA 104, DA105, DA 106, DA 107, DA 108, DA 109, DA 110, DA 111, DA 112, DA 113, DA 114, DA 115, DA 116, DA 117

DA119 Oral Surgery: Students will learn about different types of oral surgery including placing periodontal dressings and removing sutures. Prerequisites DA 117 (01/1.5/00/2.5)

DA 120 Dental Assisting Externship: During their externship, students will have the opportunity to practice the skills they have gained during their classroom and lab training. They will work in dental offices on actual patients assisting with procedures they have learned in school. (00/00/80/80) Prerequisites: DA 101, DA 102, DA 103, DA 104, DA105, DA 106, DA 107,DA 108,DA 109,DA 110,DA 111,DA 112,DA 113,DA 114,DA 115,DA 116,DA 117,DA 118.

CREDIT FOR PREVIOUS EDUCATION, TRAINING, OR EXPERIENCE

If you are in the process of taking a Dental Assisting class at another school and that school should close before you graduate, we would be happy to help you finish your training. If transferring to our school from a closed school, documentation of attending the previous school will be needed. We will review all prior education and training. You must be able to pass a test in each subject area of the class in order to not have to repeat the class. The director will compare education completed at previous school with ours and place the student at the appropriate week of training. There is no guarantee that credit will be awarded for previous training and will be based on the discretion of the school director after reviewing the documentation provided by the student. If any credit will be awarded, a prorated tuition will be assessed based on the credits remaining to completed.

COURSE: Dental Assisting

OBJECTIVE /PURPOSE OF COURSE

The Dental Assisting Course will prepare the student for an entry level position as a Dental Assistant in a dental office or dental clinic. The student will learn proper set up for specific treatments and how to assist the dentist, take X-rays, and sterilize instruments and how to respond to emergencies in the dental office, take blood pressure, and prep rooms for the next procedure. This course teaches future Dental Assistants in an actual dental office and offers hands on training with dentists during their externship in dental offices. The school assists the students in preparing their resumes for future employment as well as job placement assistance.

The student will receive a Certificate of Completion in Expanded Functions and Radiography upon finishing the course and CPR training for dental professionals. The student will be qualified for an entry level position as a Dental Assistant in a dental office or dental clinic.

GRADING AND MARKING SYSTEM USED

A 90%-100 %	Quizzes	25%	Grading period is once a week
B 80%-89%	Final	25%	Given 12th Week
C 75%-79%	Participation in Lab	25%	Grading period is once a week

D 74 and below Completion of Externship 25% 80 hours, may begin after the 10th week of class

Student must maintain a minimum of a "C" 75% grade for satisfactory progress.

Requirements for Graduation:

A Certificate of Completion will be awarded to those students who have maintained a score of 75% or higher, have maintained a 75% attendance, have met all financial obligations, have successfully demonstrated their abilities as a Dental Assistant and have successfully completed the required Dental Assisting 80 hours of externship in a local, recommended dental office during the 11th and 12 week of the course. If all course work is complete and the student is delayed in completing their externship beyond the 12 weeks, the certificate will be awarded once the externship is complete.

TYPE OF CERTIFICATE, DIPLOMA, OR DEGREE AWARDED

Certificate of Completion

ATTENDANCE POLICY

The main goal is not to miss any classes due to the brief amount of time the classes are scheduled for, but the following are guidelines if something unexpected should happen.

The student will be dismissed from the school if more than 25% of the total clock hours of accumulated absences in the classroom occur. Classroom hours, lab and externship hours total 176 hours (25% of this is 44 hours or 5.5 days).

30 minutes to 3 hours and 59 minutes of a day are considered a partial absence and constitutes a half day missed or Total 4 hours.
4 hours to 8 hours are considered a full absence and constitutes a full day missed or total 8 hours.

Accumulated absences of more than 5.5 days would exceed the 25% limit. The student is held responsible for all tuition payments in excessive absences which justify termination. According to our re-admittance policy, the student may not return until the next scheduled class. All absentees must contact the lead instructor at least 8 hours prior to the absence and arrange with another student to get notes and missed materials. This does not remove an absence from the student's attendance record but does allow the student to catch up with the remainder of the class.

A request for a leave of absence must be addressed with the Director of the school. If a leave of absence is necessary for medical purposes, the student may re-enroll within 12 months at no additional charge. Any student needing to miss a single class session must contact the lead instructor in advance for the assignment and the material expected to be covered.

Excused absences will be regarded as absences for the attendance requirements of this program.
Makeup work is available for the class missed but will not erase the absence. If a student has a medical emergency or personal crisis, the situation will be evaluated on an individual basis by the Program Director. The possibility of making up classes will be determined by the Program Director and school staff. If the student takes a grade of incomplete they have the right to reenroll in the program during the 12-month period following the date the student withdraws and complete those incomplete subjects without payment of additional tuition, but must wait until the next scheduled class.

Day Classes: Class start at 8:00 a.m. Attendance will be taken at the beginning of each class **and** when returning from lunch.
Evening Classes: Class starts at 5 p.m. Attendance will be taken at the beginning of each class.

MAKE-UP WORK

No more than 5% of the total course time hours for a course may be made up. Make-up work shall:

(1) Be supervised by an instructor approved for the class being made up;

(2) Require the student to demonstrate substantially the same level of knowledge or competence expected of a student who attended the scheduled class session;

(3) Be completed within two weeks of the end of the grading period during which the absence occurred;

(4) Be documented by the school as being completed, recording the date, time, duration of the make-up session, and the name of the supervising instructor; and

(5) Be signed and dated by the student to acknowledge the make-up session.

Satisfactory Progress:

The student must maintain a 75% (C) grade average or higher throughout the program, should attend all classes including lab. Should the student receive a grade average of less than 75%, miss any classes or lab, the student will be placed on probation. During the probation period, the student will be given the opportunity to make up work in order to bring their grade average back up to a 75%.

Progress Reports:

Grading periods are weekly and a progress report will be given out at the beginning of every week for the previous week's class. The progress report will include the grade average thus far for tests, quizzes, and lab work. It will also include any areas of concerns from the instructor, or areas that need more attention from the student.

Academic Probation:

A student who is not making satisfactory progress as defined above at the completion of a subject class will be placed on academic probation for the next subject class. If a student on academic probation achieves satisfactory progress for the subsequent subject class, but does not achieve the required grades to meet overall satisfactory progress for the course, the student may be continued on academic probation for one more subject class. If a student on academic probation fails to achieve satisfactory progress for the first probationary subject class, the student's enrollment will be terminated. The enrollment of a student who fails to achieve overall satisfactory progress for the program at the end of two successive subject classes will be terminated. The student may wait until the next upcoming class to reenroll at no extra charge for the next 12 months after termination.

CANCELLATION POLICY

A full refund will be made to any student who cancels the enrollment contract within 72 hours (until midnight of the third day excluding Saturdays, Sundays and legal holidays) after the enrollment contract is signed. A full refund will also be made to any student who cancels enrollment within the student's first three scheduled class days, except that the school may retain not more than $100 in any administrative fees charged, as well as items of extra expense that are necessary for the portion of the program attended and stated separately on the enrollment agreement.

REFUND POLICY

1. Refund computations will be based on scheduled course time of class attendance through the last date of attendance. Leaves of absence, suspensions and school holidays will not be counted as part of the scheduled class attendance.

2. The effective date of termination for refund purposes will be the earliest of the following:

(a) The last day of attendance, if the student is terminated by the school;

(b) The date of receipt of written notice from the student; or
(c) Ten school days following the last date of attendance.

3. If tuition and fees are collected in advance of entrance, and if after expiration of the 72 hour cancellation privilege the student does not enter school, not more than $100 in any administrative fees charged shall be retained by the school for the entire residence program or synchronous distance education course.

4. If a student enters a residence or synchronous distance education program and withdraws or is otherwise terminated after the cancellation period, the school or college may retain not more than $100 in any administrative fees charged for the entire program. The minimum refund of the remaining tuition and fees will be the pro rata portion of tuition, fees, and other charges that the number of hours remaining in the portion of the course or program for which the student has been charged after the effective date of termination bears to the total number of hours in the portion of the course or program for which the student has been charged, except that a student may not collect a refund if the student has completed 75 percent or more of the total number of hours in the portion of the program for which the student has been charged on the effective date of termination.

5. Refunds for items of extra expense to the student, such as books, tools, or other supplies are to be handled separately from refund of tuition and other academic fees. The student will not be required to purchase instructional supplies, books and tools until such time as these materials are required. Once these materials are purchased, no refund will be made. For full refunds, the school can withhold costs for these types of items from the refund as long as they were necessary for the portion of the program attended and separately stated in the enrollment agreement. Any such items not required for the portion of the program attended must be included in the refund.

6. A student who withdraws for a reason unrelated to the student's academic status after the 75 percent completion mark and requests a grade at the time of withdrawal shall be given a grade of "incomplete" and permitted to re-enroll in the course or program during the 12-month period following the date the student withdrew without payment of additional tuition for that portion of the course or program.

7. A full refund of all tuition and fees is due and refundable in each of the following cases:

   (a) An enrollee is not accepted by the school;
   (b) If the course of instruction is discontinued by the school and this prevents the student from completing the course; or
   (c) If the student's enrollment was procured as a result of any misrepresentation in advertising, promotional materials of the school, or representations by the owner or representatives of the school.

   A full or partial refund may also be due in other circumstances of program deficiencies or violations of requirements for career schools and colleges.

8. REFUND POLICY FOR STUDENTS CALLED TO ACTIVE MILITARY SERVICE.

   A student of the school or college who withdraws from the school or college as a result of the student being called to active duty in a military service of the United States or the Texas National Guard may elect one of the following options for each program in which the student is enrolled:

   (a) If tuition and fees are collected in advance of the withdrawal, a pro rata refund of any tuition, fees, or other charges paid by the student for the program and a cancellation of any unpaid tuition, fees, or other charges owed by the student for the portion of the program the student does not complete following withdrawal;

   (b) A grade of incomplete with the designation "withdrawn-military" for the courses in the program, other than courses for which the student has previously received a grade on the student's transcript, and the right to re-enroll in the program, or a substantially equivalent program if that program is no longer available, not later than the first anniversary of the date the student is discharged from active military duty without

payment of additional tuition, fees, or other charges for the program other than any previously unpaid balance of the original tuition, fees, and charges for books for the program; or

(c) The assignment of an appropriate final grade or credit for the courses in the program, but only if the instructor or instructors of the program determine that the student has:

(1) Satisfactorily completed at least 90 percent of the required coursework for the program; and
(2) Demonstrated sufficient mastery of the program material to receive credit for completing the program

9. The payment of refunds will be totally completed such that the refund instrument has been negotiated or credited into the proper account(s), within 60 days after the effective date of termination.

SCHOOL POLICY REGARDING STUDENT CONDUCT

We expect our students to conduct themselves in a professional manner. Grounds for termination include the following: non-payment of tuition, failure to attend classes, excessive tardiness or not achieving a satisfactory level of competency, using foul language, and having possession of drugs, alcohol or firearms on the school grounds. If a student is terminated from the program on grounds of misconduct, the student must wait until the next class starts for possible readmission. The student will at that time, be on probation.

Withholding of Records:

The school has the right to withhold the Certificate of Completion if the student has not paid the tuition in full by the time of course completion.

POLICIES/PROCEDURES TO RESOLVE STUDENT GRIEVANCES/COMPLAINTS

If a student is unhappy with any of our policies or has any grievances it is recommended that they speak to the Director of the school, by phone or email. If the situation is not resolved, contact by the student can be made to:

Texas Workforce Commission
Career Schools and Colleges, Room 226T
101 East 15th Street
Austin, Texas 78778-0001
Phone: 512-936-3100 http://csc.twc.state.tx.us/

Leave of Absence

A request for a leave of absence must be addressed with the Director of the school. Any student needing to miss a single class session must contact the lead instructor in advance for the assignment and the material expected to be covered.
Excused absences will be regarded as absences for the attendance requirements of this program.
Makeup work is available for the class missed but will not erase the absence. If a student has a medical emergency or personal crisis, the situation will be evaluated on an individual basis by the Program Director. The possibility of making up class(s) will be determined by the Program Director and school staff. The school director may grant a leave of absence after determining that good cause has been shown. A student may take no more than 2 leaves of absence for not more than a total of 30 days in a 12 month period and take a grade of incomplete. They have the right to re-enroll in the program during the 12-month period following the date the student withdraws and complete those incomplete subjects without payment of additional tuition.

Incompletes, Withdrawals, Repeat Subjects, and Remedial Work

A student who is obligated for the full tuition may request a grade of “incomplete” if the student withdraws for an appropriate reason unrelated to the student’s academic status. A student receiving a grade of incomplete may reenroll in the program during the 12-month period following the date the student withdraws and complete those incomplete subjects without payment of additional tuition. If too much time has passed, the student may choose to repeat those subjects already taken as a refresher subjects without payment of additional tuition.

SCHOOL PLACEMENT ASSISTANCE POLICY

The school will assist the students in preparing resumes for their future employment. The school will also assist in job placement; however, the school does not in any way guarantee employment**.**

Externships

80 hours of Dental Assisting externship is necessary for the student to receive hands on experience working with actual patients in a dental office. We have approved local dental offices to participate with student externships. After the student has completed their 10th week of class, a dental office will be matched to the student to begin participating in their externship. It is recommended that 8 hours be completed in a day for 5 days a week for 2 weeks. This will give the student an idea of what to expect during an actual work day. The externship must be completed before receiving a Certificate of Completion. If the student needs longer than the two weeks to complete their externship, the Certificate of Completion will be withheld until the 80 hours are completed.

There should be a maximum of 2 students at any given dental office at a time during the externship with a maximum of 20 students completing their externship in the program at any given time. The school is continuously in communication with dental offices to ensure there are enough offices to host externships.

The school will contact the dental offices where externships are being done on a weekly basis either by phone or in person. This will ensure that the offices are able to allow the student hands on experience and are not just observing.

Students are encouraged to share their experiences of their externships verbally during class time.

An "Externship Evaluation Form" will be filled out by the dental office for each extern at the completion of their externship.

A daily form will be filled out by the student to keep track of which procedures they assist with, x-rays taken, etc.

Students are to keep a daily journal of their observations and experiences during their externships.

A final report of 1 page in length will be written by the student on completion of their externship describing what they have learned while working in the dental office.

I hereby certify that the statements and information in this catalog are true and correct to the best of my knowledge and belief.

_____

SIGNED BY DIRECTOR OR OWNER

Key Staff:

Brilliant Dental Assisting School is owned by Brilliant Dental Assisting School LLC.

Rohini Agarwal is the Director and sole owner of Brilliant Dental Assisting School LLC.

Rohini Agarwal holds a Degree in Dental Medicine from Boston University, Henry M Goldman School of Dental Medicine since 2014. She is a general dentist and also teaches Dental Assisting in lecture and hands on training at Brilliant Dental Assisting School in Dallas, TX

True and Correct Statement

I hereby certify that the statements and information in this catalog are true and correct to the best of my knowledge and belief.

_____, DMD